

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Brinkworth Village Hall, The Street, Brinkworth SN15 5AE
Date: Wednesday 9 May 2012
Time: 7.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm. There will also be a display stand available to view before the meeting regarding the services the Sure Start Children's Centres offer.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

or Miranda Gilmour (Malmesbury Community Area Manager), on 01672 515742 or miranda.gilmour@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications, on 01225 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson, Sherston (Chairman)
Cllr Simon Killane, Malmesbury (Vice
Chairman)

Cllr Carole Soden, Minety
Cllr Toby Sturgis, Brinkworth

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions (<i>Pages 1 - 2</i>)</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 3 - 14</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 7 March 2012.</p>	
<p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 15 - 22</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a. Review of mini recycling sites and household recycling centre summer opening hours b. Polling station review c. Rural facilities survey d. Paths improvement grant scheme. 	7.10 pm
<p>6. Partner Updates (<i>Pages 23 - 32</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a) Wiltshire Police b) Wiltshire Fire and Rescue Service c) NHS Wiltshire d) Malmesbury and the Villages Community Area Partnership e) Town and Parish Councils. 	7.20 pm
<p>7. Informal Adult Education in Wiltshire</p> <p>To consult the area boards regarding the future provision of informal adult education in Wiltshire.</p>	7.40 pm
<p>8. Community Issues Update (<i>Pages 33 - 40</i>)</p> <p>The Community Area Manager will provide a summary of current community issues and the Area Board will agree those to be closed.</p> <p>There will be a short update regarding Glovers Court/Katifer Lane, Malmesbury.</p>	7.55 pm

9.	Outcomes from the 'Moving Forward' Event	8.05 pm
	Together we will agree which actions from the Malmesbury Area Board and Malmesbury and the Villages Community Area Partnership special 'Moving Forward' event to take forward. We will identify by whom and how best the issues should be tackled.	
10.	Community Area Transport Group Update (<i>Pages 41 - 50</i>)	8.35 pm
	To include information about the first phase of Speed Indicator Devices (SIDs).	
11.	Area Board Funding (<i>Pages 51 - 58</i>)	8.45 pm
	There will be a review of area board funding allocated in 2011/2012. Information will also be provided about the area board budget for 2012/2013 and the range of grant funding available.	
12.	Evaluation and Close	8.55 pm

Future Meeting Dates

Wednesday, 4 July 2012

7.00 pm

Crudwell Village Hall

Wednesday, 5 September

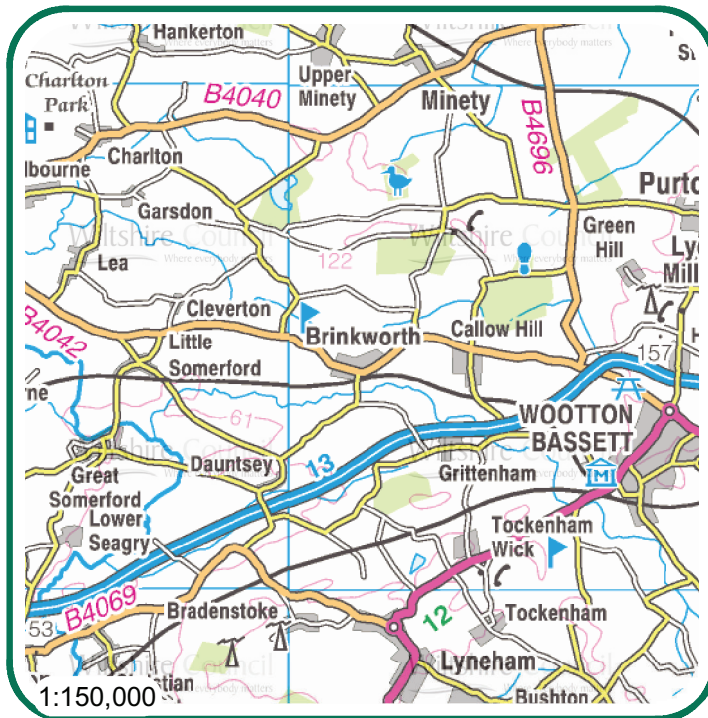
7.00 pm

Sherston Village Hall

Wednesday, 7 November

7.00 pm

Malmesbury Secondary School



Brinkworth Village Hall
The Street
Brinkworth
SN15 5AE

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Sherston Village Hall, High Street, Sherston SN16 0LQ
Date: 7 March 2012
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer). Tel: 01249 706610 or e-mail alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson (Chairman), Cllr Simon Killane (Vice Chairman), Cllr Carole Soden and Cllr Toby Sturgis

Wiltshire Council Officers

David Ashdown, Technical Support Officer
Miranda Gilmour, Community Area Manager
Barbara Gray, Events and Sponsorship Manager
Emma Johnson, Manager of the Volunteer Centre
Karen Jones, Senior Project Manager
Martin Rose, Principal Highway Engineer
Karen Scott, Community Manager
Alexa Smith, Democratic Services Officer

Town and Parish Councillors

Malmesbury Town Council – Steve Cox and Ray Sanderson
Brinkworth Parish Council – Martin Evans
Charlton Parish Council – Mark Wilkins
Crudwell Parish Council – Gerda Hayes
Dauntsey Parish Council – Ellen Blacker
Lea & Cleverton Parish Council – John Cull
Little Somerford Parish Council – Tony Pooley
Luckington Parish Council – George Lynham
Sherston Parish Council – Martin Rea

St Paul Malmesbury Without Parish Council – Roger Lee

Partners

Police – Sergeant Martin Alvis

Fire – Mike Franklin, Mark Gaskarth and Scott Taylor

Gazette and Herald – V Ashford

Malmesbury and the Villages Community Area Partnership – Julie Exton and Sid Jevons

Wiltshire Assembly Youth/UK Youth Parliament – Chloe Harris-Alba

Wiltshire and Gloucestershire Standard – Tina Robins

Total in attendance: 58

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone present to Sherston Village Hall.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Gareth Brown (Youth Development Co-ordinator), Terry Fraser (Crudwell Parish Council), Terry Mockler (Hankerton Parish Council), Robin Rogers (Oaksey Parish Council), Graham Thorne (Minety Parish Council), John Tremayne (Easton Grey Parish Council), Jacqui White (Service Director) and Andrew Woodcock (Malmesbury Town Council).</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 18 January 2012 were approved and signed as a correct record.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Killane declared a prejudicial interest in item 14a, a Community Area Grant application from the White Lion Park Recreation Association, as a local resident. He declared an interest and left the room for the item.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman stated that the Chairman's announcements provided for the meeting had become too long and they would be improved for future meetings.</p> <p>From the agenda pack, he highlighted that a six week consultation period on the Wiltshire Core Strategy would run until 2 April 2012. The core strategy incorporated a strategy for each community area which identified specific development sites where appropriate and specific considerations in each area. In Malmesbury over the plan period 2006 to 2026 at least 1,200 new homes would be provided of which 760 should occur in Malmesbury. 440 homes would be provided in the rest of the community area. All the consultation documents were available on the Council's website, in Malmesbury Library and at the main Wiltshire Council offices. Comments could be submitted online via the Wiltshire Council website or in writing.</p> <p>Chloe Harris-Alba spoke about the UK Youth Parliament/Wiltshire Assembly of Youth election results. She explained that 34,000 young people across Wiltshire had voted in the elections in the biggest turn out yet. Three young people from the county had been voted onto the UK Youth Parliament and ten young people had been voted onto the Wiltshire Assembly of Youth, with three elected members from the Malmesbury community area. Chloe hoped that members would become involved in communicating the voices of local young people to</p>

	<p>the area board.</p> <p>The Chairman noted on 21 February the area board and Malmesbury & Villages Community Area Partnership hosted a successful event to examine the local Malmesbury Joint Needs Assessment and other local evidence and needs based documents such as the Community Plan. The purpose was to begin to identify some of the actions which the community felt were important to address in order to improve the health and wellbeing of the local community. A special edition of the Community Area Network would be circulated with further information and links to the event on You Tube. The event would also be focused on at the 9 May area board meeting, when priorities for the coming year would collectively be agreed.</p>
6.	<p><u>Participative Budgeting</u></p> <p>The Chairman explained that for this item we were considering three applications for funding for youth led projects for which the area board had a ring fenced budget. The Chairman asked the meeting to consider the applications under a process called participative budgeting. This meant that the area board devolved the power to make decisions to everyone in the room.</p> <p>Groups of young people presented a range of proposals for funding. The Chairman asked the meeting to evaluate each project using the electronic voting handsets provided on the basis of whether the project showed young people getting involved in the community, whether the project represented good value for money and whether the project should receive funding.</p> <p>Malmesbury Area Board agreed to support the choices to be funded within the allocated budget, as selected by the participants in accordance with the participatory budgeting process.</p> <p><u>Decision</u> Pupils of Ashton Keynes C of E Primary School were awarded £1,630 for ‘The last 60 years’ project. This was for pupils and older people in the community to work together to create a collage and hold a tea party associated with the Queen’s Diamond Jubilee.</p> <p><u>Decision</u> Young people from Norton & Foxley working with residents were awarded £1,500 for a Jubilee egg sculpture built using dry stone wall techniques.</p> <p><u>Decision</u> Pupils of Malmesbury School working with Aunt Addies Farm were awarded £2,000 towards enhancing a dew pond and creating a dipping pond.</p>
7.	<p><u>Burnham House Update</u></p> <p>Karen Jones, Senior Project Manager, gave a presentation to update the area</p>

	<p>board on the work of the Burnham House group and the progress of the new development.</p> <p>The presentation covered the following main points:</p> <ul style="list-style-type: none"> • Burnham House, Hodge Lane – the site had been vacant since 2008. A working group had been set up under the area board to identify a future use. Following a vote, the preferred option was to continue to provide extra care housing. • Extra care housing – individual apartments with mixed tenure and a range of communal facilities. 24/7 care and on-site support staff would be provided. Apartments would be telecare enabled and there would be a community hub. • Process and timetable – the next step was for a mini competition to select the developer and operator. The intention was to complete the build in June 2014. • Working sub-group and tender evaluation – five nominations had been received for the group and names had been selected from a hat • The working sub-group would provide regular updates to the area board. <p>Karen’s presentation was followed by a short question and answer session. This covered the main points below:</p> <ul style="list-style-type: none"> • Concern was raised over parking provision and traffic flows in and out of the site – the Chairman advised this was not a green field site, people in extra care housing tended not to have their own vehicles and it was hoped that staff would be local people. • The retention of existing buildings – this would be discussed with the developer at an appropriate stage. • Social housing statistics – statistics were based on demographic projections, migration and tenure patterns. 70% of older people in the wider community owned their own property and the aim was for new provision to mirror the wider community. • Housing criteria – housing would be allocated by a panel on the basis of need. Residents would be aged 55 or over, unless there were exceptional circumstances. All Wiltshire residents would be eligible to apply for housing, however it was intended to supply people from the Malmesbury community area. <p>The area board was then asked to confirm the makeup of a sub-group for the project to select a development partner and finalise the design/facilities to be included in the new development.</p> <p><u>Decision</u> Maureen Lovett, Mike Elam and Anna Haggerty were selected as members of the Burnham House working sub-group, to join three Wiltshire Council officers to evaluate tender quality submissions.</p>
8.	<u>Speed Indicator Devices and C Class Road Review</u>

Martin Rose, Principal Highway Engineer, delivered a presentation about speed indicator devices and the review of C class roads.

Information was provided about Speed Indicator Devices (SIDs):

- A SID was a portable temporary sign with a variable display that detected and displayed the speed of an approaching vehicle.
- The role of SIDs – to highlight speeding issues where direct measures could not be used.
- How SIDs were used – deployed on a temporary basis and generally erected for 14 days.
- The deployment schedule – each area board had been allocated a SID and asked to review, amend or add new sites to the deployment schedule on a regular basis.
- Requests for new sites should be made to the Community Area Manager, Miranda Gilmour, on 01672 515742 or miranda.gilmour@wiltshire.gov.uk. If the selection criteria was not met the final decision as to the deployment of the SID rested with the area board.

There was the opportunity to ask questions after the presentation:

- In Malmesbury some individuals had taken bets on the highest speed they could reach, as indicated on the device – the device could record speeds, however this drained the battery to 7 days.
- Abbey Row was identified as a site where a SID could be useful though a 20 mph zone and speed bumps were already in place – if a site put forward did not meet the selection criteria, the area board could still request a SID if the site was a persistent issue.
- Permanent flashing speed limit signs were in existence in the county – since these had been put in place it had been recognised their effectiveness decreased over time and temporary signs were an improved option.

Martin then provided information about the review of C class roads. A review of all A and B class roads was completed in 2010. As a result, in excess of 120 speed limit changes would take place in 2011-12 and 2012-13. Members also agreed to review C class and unclassified roads. Wiltshire Council would rank this road network within each area board based on collision rates and length. The information would be put to Community Area Transport Groups (CATGs) by the end of April 2012. The results of their assessment should be available by the end of December 2012.

Questions were taken from the floor. There was a wish to reduce the speed limit on the B4040 from 40 mph to 30 mph in Leigh. Martin commented that the road had already been subject to the A and B road network review, however other measures to reduce speeding traffic could be investigated. A Community Speed Watch member expressed frustration at the lack of recognition of the work of Community Speed Watch.

	<p>Councillor Soden assured the individual that the efforts of Community Speed Watch were appreciated and she thanked the group personally for the report they had produced about speeding traffic.</p> <p><u>Decision</u> The report produced by Community Speed Watch about speeding traffic in Leigh would be considered by Martin Rose, Principal Highway Engineer, and feedback would be provided at a future CATG meeting.</p>
9.	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>Miranda Gilmour, Community Area Manager, explained the minutes of the previous Community Area Transport Group meeting were available at the area board meeting and to view on the Malmesbury Area Board website. She explained that town and parish councils had been written to twice regarding Speed Indicator Device and a response was required if they would like their device to remain.</p> <p>The area board was then asked by the Community Area Manager to agree those community issues to be closed, 'mothballed' (i.e. put on a back burner) and/or considered for funding.</p> <p><u>Decision</u> The area board would close the following issues:</p> <p>Issue 5 – traffic calming in High Road, Ashton Keynes would be picked up as part of any more substantive scheme (see Issue 4 below).</p> <p>Issue 6 – with support from the parish council, kerb and signage works would be scheduled for 1 week from 5 March in High Road, Ashton Keynes. Further activity could be undertaken by the school through the 'Taking Action on School Journeys Challenge'.</p> <p>Issue 18 – it was felt this issue should be pursued through the St Joseph's School Travel Adviser.</p> <p>Issue 29 – some markings had recently been provided at Knockdown Road, Sherston outside the school. The school had also updated their School Travel Plan which had enabled them to make a 'Taking Action on School Journeys Challenge' funding bid.</p> <p>Issue 33 – the capacity of the car park at Brinkworth on the b4042 close to Little Foxes' Nursery was causing problems and the nursery needed to consider expansion of parking facilities.</p> <p><u>Decision</u> The area board would 'mothball' the following issues:</p>

	<p>Issue 4 – some minor footway works were due to be undertaken regarding the High Road, Ashton Keynes, however a new footway along this length would cost in the range of £30,000-£40,000 and was therefore only suitable for a substantive scheme, should future funding become available.</p> <p>Issue 18 – provision of gates, signage and lines with support from the parish council in Dauntsey between The Green and Sedgemoor.</p> <p><u>Decision</u> £5,000 was awarded from the area board budget to enable works to be undertaken at the existing pedestrian refuge and crossing point on Tetbury Hill near the Filands estate.</p> <p><u>Decision</u> £5,000 was awarded from the area board budget to enable CATG to contribute towards Phase 1 of new footway works and enhancements in the High Street, Sherston.</p> <p><u>Decision</u> The remaining schemes would be retained on the CATG list.</p> <p><u>Decision</u> The area board would delegate the decision of where SIDs were sited to the Community Area Manager, in consultation with the CATG, in order to avoid unnecessary delays.</p>
10.	<p><u>Volunteering in Wiltshire</u></p> <p>Karen Scott, Community Manager, and Emma Johnson, Manager of the Volunteer Centre, gave a presentation about volunteering in Wiltshire. This covered the volunteering plan and how the service was doing.</p> <p>The volunteering plan was available to view on the Wiltshire Council website, or please email Karen on karen.scott@wiltshire.gov.uk. The main aim of the plan was to promote a partnership approach to volunteering with quality volunteering opportunities across the county to meet the needs of those concerned.</p> <p>The Volunteer Centre had recently been awarded national accreditation. 1500 opportunities were promoted through the Volunteer Centre. The number of volunteers had doubled in the last year, the number of unemployed volunteers had increased by 36% and half of all enquirers were under 30.</p> <p>If you would like to become involved in volunteering, please call 0845 034 5250 or visit www.volunteercentrewiltshire.org.uk.</p>
11.	<p><u>Partner Updates</u></p> <p>The Chairman noted the written updates from partners included in the agenda</p>

	<p>pack.</p> <ol style="list-style-type: none"> a. The written update Wiltshire Police was noted. b. The written update from Wiltshire Fire and Rescue Service was noted. c. The written update from NHS Wiltshire was noted. d. The written update from Malmesbury and the Villages Community Area Partnership was noted. e. Steve Cox commented that Malmesbury Town Council was holding regular meetings to develop an initiative to support older people in the local area. An outcome of this work was that regular film showings were being held at Glovers Court. f. Martin Rea added that the Sherston Old School Project had been awarded £50,000 from the Prince's Trust. This meant that building could go ahead and the final stage of the project should be completed in four weeks time.
12.	<p><u>Wiltshire Fire and Rescue Service - Integrated Risk Management Plan for 2012-15</u></p> <p>Station Manager Scott Taylor and Area Manager Mark Gaskarth gave a short presentation about changes to the Wiltshire Fire and Rescue Service and consultation on its Integrated Risk Management Plan. In light of the time, the Chairman invited both back to the next Malmesbury Area Board meeting in order to provide further information and to answer any questions raised.</p>
13.	<p><u>Community Issues Update</u></p> <p>The area board were asked by the Community Area Manager to agree those community issues to be closed and/or sent to the Community Area Transport Group.</p> <p>There was a short discussion about dog fouling. Malmesbury Town Council had installed six new bins. Councillor Killane said that extra bins from the Filands project would also be donated to the town council. A request for an open space in the town to walk dogs was directed to the town council to consider.</p> <p><u>Decision</u> The area board would close the following issues:</p> <p>Issue 2170 – the request for Community Payback for Grove Wood, Sherston had been forwarded to the Community Payback team.</p> <p>Issue 2132 – the dog warden would address dog fouling in Hudson Road, Pool Gastons, Avon Road and Burnivale, Malmesbury. Information would also be provided via the electric Community Area Network.</p>

	<p>Issue 1938 – the overgrown and littered lane giving access to Malmesbury School from Corn Gastons had been cleared, trimmed back and rubbish had been removed.</p> <p>Issue 1624 – the issue regarding speeding outside Little Foxes Nursery, Brinkworth was that the nursery had outgrown its car parking capacity and should consider expansion of the car park.</p> <p>Issue 1602 – the hedges at Reeds Farm, Malmesbury had been cut and tidied up.</p> <p>Issue 1499 – regarding the school crossing on Knockdown Road, Sherston, lines had been painted outside the school, the School Travel Plan had been updated and a ‘Taking Action on School Journeys Challenge’ bid submitted.</p> <p>Issue 656 – the issue of safe routes to St Joseph’s must be pursued through the School Travel Plan Adviser.</p> <p><u>Decision</u> The area board would refer two issues to the Malmesbury Community Area Transport Group (CATG), as per the report included in the agenda pack (Issue 1783 – parking problems in Leigh and Issue 2070 – vehicular access to Malmesbury Primary Health Care Centre).</p>
14.	<p><u>Area Board Funding</u></p> <p>Consideration was given to the one application made to the Community Area Grants Scheme.</p> <p><u>Decision</u> White Lion Park Recreation Association were awarded £3,581 towards provision of new play facilities for children and young people in White Lion Park in Malmesbury, conditional on the balance of funding being in place.</p> <p><u>Reason</u> <i>While the officer recommendation was to award £2,081 towards the project, the applicant explained the considerable amount of volunteering associated with this scheme which had been omitted from the original funding application. The application met the 2011/12 grants criteria and there were specific references in the Community Plan 2009-2013 with respect to improving play areas.</i></p> <p><u>Decision</u> Councillors agreed to use some of the remaining area board budget to support two Malmesbury Community Area Transport Group schemes.</p>

15.

Evaluation and Close

The Chairman asked for a vote on doing an evaluation or closing the meeting, after the room voted to end the meeting, he thanked everyone who was able to attend. The next meeting would be held on Wednesday 9 May 2012 at Brinkworth Village Hall.

Review of Mini Recycling Sites and Household Recycling Centre Summer Opening Hours

Following the success of the new improved waste and recycling collection services in Wiltshire, some of the other recycling facilities are being used less and we are able to save more than £250,000 by making a number of changes to these services. The council is now seeking views on how the proposed changes may affect residents.

There are two parts to the proposal:

1. During recent summers household recycling centres have been open until 7pm on Wednesday and Thursday evenings. As all residents can now have a new kerbside service to collect garden waste at no extra charge, it is proposed that household recycling centres will go back to normal summer opening every day, until 5pm. (This change will affect all sites except Salisbury, which has different permitted opening hours.)
2. Everyone in Wiltshire can now recycle a wide range of materials from home, therefore the use of local mini recycling sites has significantly reduced. It is proposed that some local mini recycling sites are removed, while keeping a good network to use in addition to kerbside collections.

Consultation continues until 28 May. For more information and to complete the consultation survey visit www.wiltshire.gov.uk/consultations or telephone the following officers for a postal copy of the survey:

Andy Conn - andy.conn@wiltshire.gov.uk or 01225 713422 or
Vicki White - vicki.white@wiltshire.gov.uk or 01225 718523.

Review of Polling Districts and Polling Places

Wiltshire Council currently has five Parliamentary constituencies – Chippenham, Devizes, North Wiltshire, Salisbury and South West Wiltshire. Each of these constituencies is divided into polling districts for the purpose of allocating electors to polling stations. Section 16 of the Electoral Administration Act 2006 introduced the requirement for councils to review polling districts and polling places within their Parliamentary constituencies, and to review them again at least every four years.

We are seeking your views and local knowledge on Wiltshire Council's existing polling districts and polling places. As part of the review there is also an opportunity to comment on the existing polling stations and possible alternative venues to use as polling stations. The consultation ends on Friday 25 May 2012.

For further information, please go to the Council website at:
<http://www.wiltshire.gov.uk/council/elections/electionsreviewpollingdistrictsplaces.htm> or
contact John Watling or Caroline Rudland on 01249 706599 or email
elections@wiltshire.gov.uk

Rural Facilities Survey 2012

The rural facilities survey maps the services and amenities available to rural communities within the Wiltshire Council area. The survey has been carried out since 1976, painting a picture of some 233 rural settlements in the county of Wiltshire across 35 years.

The most recent survey was carried out in 2008 and a report outlining the results and trends revealed can be seen on the intelligence network website (www.intelligencenetwork.org.uk/community) along with an update taking into account the changes to the Wiltshire County Community Area boundaries that occurred in April 2009.

The survey is repeated around every three years and the latest survey is scheduled to be carried out during spring 2012. Over the coming weeks, the survey will be posted out to the parish clerks for the settlements included in the database and their input is critical to making the survey a success. The results will be analysed for all 20 of Wiltshire's Community Areas and the overview report published in the autumn. The results will also form part of the evidence base that will be used to refresh the Joint Strategic Assessment for Wiltshire.

For more information, please contact:

Knowledge Management Team,
Public Health and Protection Services
Wiltshire Council
(01225) 713186
research@wiltshire.gov.uk

Xxx Area Board – (date)

Chairman's Announcement

Paths Improvement Grants Scheme (PIGS)

Do you have an idea to improve access to the countryside or to create new links between settlements in your area?

The Paths Improvement Grants Scheme aims to help local people to make innovative improvements to countryside access in their area. In 2012 around £60,000 will be made available for community led projects.

If you have an idea for a scheme please contact Wiltshire Council's Rights of Way and Countryside Team Michael.Crook@wiltshire.gov.uk or Tel: 01225 713349.

Further details of the scheme are available on the Countryside Access Forum website - www.wiltshirelaf.org.uk

The closing date for applications is Friday 13 July 2012.

Crime and Community Safety Briefing Paper Malmesbury Community Area Board April 2012



1. Neighbourhood Policing

Area Commander: Inspector Chris Martin

Team Sergeant: Martin Alvis

Malmesbury Town Centre Team

Beat Manager – PC Samantha Bussey
PCSO – Dee Curran

Malmesbury Rural Team

Covering Brinkworth, Dauntsey, Great Somerford, Little Sommerford, Lea and Cleverton, Brokenborough, St Paul Malmesbury Without, Norton and Foxley, Sherston, Easton Grey, Sopworth, Luckington and Alderton.

Beat Manager – PC Steve Humphries
PCSO – Durry Maule

Ashton Keynes & Minety Team

Covering Ashton Keynes, Minety, Leigh, Oaksey, Crudwell, Hankerton, Charlton

Beat Manager – PC Steve Harvey
PCSO - Samantha Walsh

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can always be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative:

Mrs Carole Soden 01380 734022

✉ carol.soden@wiltshire.pnn.gov.uk

: <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Reported Crime has continued to fall in all areas except Anti-Social Behaviour where there has been a 22% increase. This is something that the team will be focusing on in coming few months as the weather improves and people tend to be outdoors more.

The Ride of Respect took place on Sunday 18th March 2012 without incident. Numbers were significantly down on last year and it is reported that it was the last year for the event.

Metal thefts have continued across the sector, the high price of scrap metal has also led to a spate of catalytic converter thefts. For companies that own a fleet of vehicles it can be extremely expensive to replace these, with one catalytic converter costing around £2,500. In order to prevent these thefts from occurring, anti-theft devices can be ordered over the internet and range in price from £80 to £200.

There has been a spate of fraud offences whereby items, normally laptops, are delivered to addresses across the sector by 'mistake'. The recipients then receive a telephone call from persons claiming to be the 'delivery company.' They explain a mistake has been made and arrangements are made to collect the item. Enquires have established these items are being ordered and paid for on stolen credit cards and as such are stolen items. If you receive such an item please contact the police and do not allow the item to be collected or passed to other persons.

Malmesbury	Crime				Detections	
	April 2010 - March 2011	April 2011 - March 2012	Volume Change	% Change	April 2010 - March 2011	April 2011 - March 2012
Violence Against the Person	61	60	-1	-2%	52%	60%
Dwelling Burglary	32	26	-6	-19%	6%	19%
Criminal Damage	100	71	-29	-29%	7%	15%
Non Dwelling Burglary	88	61	-27	-31%	0%	2%
Theft from Motor Vehicle	30	23	-7	-23%	0%	0%
Theft of Motor Vehicle	26	15	-11	-42%	8%	13%
Total Crime	564	461	-103	-18%	15%	25%
Total ASB	261	318	57	22%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for All Crime and better than peers for Violent Crime in the previous 12 month period (Mar 2011 - Feb 2012)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences</p> <p>** Detections include both Sanction Detections and Local Resolution</p>						

Inspector Chris Martin
Area Commander



Malmesbury Area Board Report

This report is for the period 010312- 310312

Activities:

FIRES	
Accidental Fires attended	1
Deliberate Fires attended	3
Total Fires	4
No of Co-responding calls(for ambulance service)	4
No of Road Traffic Collisions attended	0
No of fire related deaths or injuries	NIL
No of Home Fire Safety visits	4

Carbon Monoxide poisoning

Carbon Monoxide poisoning can be fatal or cause permanent damage to your health. CO is produced when carbon fuels do not burn completely. It has no smell or taste, and in large quantities can kill very quickly.

1. Get your gas appliances checked every year - use qualified engineers.
2. Make sure your chimney flue isn't blocked.
3. Is there enough ventilation in your home? Check that any air bricks aren't blocked.
4. Do you suffer from unexplained illnesses such as tiredness, muscle pains, upset stomach, dizziness and headaches? If you do, go straight to your doctor and ask for a carbon monoxide test.
5. The most important thing you can do to protect yourself and your family is to get a CO alarm, which can detect low levels of the gas.

Remember to be CO aware on holiday too...

- Make sure your camping light and stove are clean and properly adjusted.
- Never take a portable barbeque - or lit charcoal into an enclosed space like a caravan or tent.
- Make sure exhaust fumes from generators is properly vented away from occupied areas.
- Protect yourself and your family... buy a portable CO alarm and take it with you on holiday.

For further information on home fire safety, visit www.wiltsfire.gov.uk

Michael R Franklin

Partnerships & Community Engagement Manager

April 2012

April update

Summary Care Record – your emergency care summary

The NHS in England is introducing the Summary Care Record, which will be used by doctors and nurses in the event of unscheduled or emergency care. The record will contain information about any medicines you are taking, allergies you suffer from and any bad reactions to medicines you have had, to ensure those caring for you have enough information to treat you safely. It is already being used successfully in many parts of the country and will affect the whole of the patient population of Wiltshire. More information is below:

People in Wiltshire will receive letters with information and a leaflet about the Summary Care Record from 16th April onwards.

The Summary Care Record can be very useful to health staff – particularly if you are taken ill or have an accident in an area where you do not live. Healthcare staff will be able to check your information so that they know what will be the best way to treat you if, for instance, you are allergic to a particular medicine.

Healthcare staff who can see your Summary Care Record:

- Need to be directly involved in caring for you;
- Need to have a smartcard with a chip and passcode (like a bank card and PIN)
- Will only see the information they need to do their job and
- Will have their details recorded

By law, everyone working for the NHS, or on behalf of the NHS, must respect your confidentiality and keep all information about you secure – and more information about this is contained in the leaflet you will receive.

As a patient you have a choice:

- **Yes I would like a Summary Care Record** – you do not need to do anything when you receive your letter, and a Summary Care Record will be created for you. If you have an accident, or need some emergency or unscheduled healthcare, healthcare staff will ask your permission before they look at your record, except in certain circumstances (for example if you are unconscious).
- **No I do not want a Summary Care Record** – a freepost opt out form will be included with your letter. **This form should be completed, sealed and returned, or alternatively you can hand it into your GP practice.** Additional copies of the opt out form can be picked up from your GP practice or requested from the dedicated NHS Summary Care Record Information line on **0300 123 3020.**

If you feel you would like more information to help you decide, you can telephone the dedicated NHS Summary Care Record Information Line on **0300 123 3020** or visit the website at **www.nhscarerecords.nhs.uk**, where you can find information in other formats and languages.

You can choose not to have a Summary Care Record and you can change your mind at any time by informing your GP practice.

If you are a parent or guardian of a child under 16 then you may wish to discuss this with them – they will automatically receive a Summary Care Record unless you opt them out.

Your Summary Care Record will be created over the next six months from receipt of your letter; if you choose not to have a Summary Care Record then you need to send the opt-out form back within 12 weeks from the date of your letter.

If you do nothing the NHS will assume that you are happy and create a Summary Care Record for you.

NHS Continuing Healthcare

Introduction of deadlines for requests for assessments of eligibility for cases during the period 2004-2012

On 15 March 2012, the Department of Health announced the introduction of deadlines for new cases which require assessment of eligibility for NHS Continuing Healthcare funding.

The deadlines apply to previously un-assessed periods of care, which occurred in the following time periods:

Period	Deadline
1 April 2004 – 30 September 2007	30 September 2012
1 October 2007 – 31 March 2011	30 September 2012
1 April 2011 – 31 March 2012	31 March 2013

If you think that this affects you or a family member, please contact the Continuing Healthcare Team at NHS Wiltshire for further information on how to notify the PCT of a request for assessment of eligibility. This notification should be given within the deadlines above. Some cases may be accepted after the dates outlined above if there are exceptional circumstances for doing so.

Contact the CHC team at NHS Wiltshire on **01380 733865** or **chcoffice@wiltshire.nhs.uk**

Malmesbury and the Villages Community Area Partnership (MVCAP)

Report for Area Board meeting on Wednesday 9th May 2012

Headlines

Steering Group: Next meetings: 6 June 2012, 18 July 2012

Planning: The steering group has been working on their plans for 2012-13. Priorities from the MVCAP/Area Board Malmesbury Moving Forward event are being incorporated in the action plan.

Community Safety Forum: Next meeting: 26th June 2012 from 7:00pm to 9:00pm
The Bungalow, Malmesbury - next to the Activity Zone

MVCAP Times: The latest edition is now out, copies available in Malmesbury Library and other locations in the community area.

Project Reports

Transition Malmesbury (TM): This is a new group that has been set up by MVCAP. The first meeting took place on 10 April. The next meeting is 14 May 2012. TM plan to have a stall at the St. Aldhelm's Fair event promoting reduced water use.

Malmesbury Community Area Transport (M-CAT): M-CAT will be having a dummy run with passengers on 3 May.

Walks Group: Work on the signed walks, website design, and online guides continues.

Partners

MVCAP will where possible provide assistance to other groups with existing community projects and to groups and individuals with ideas for new projects.

Malmesbury Area Community Hub (MACH): MACH held their first fund-raising furniture sale on Sat 21st April. This was very successful raising over £900 before costs. The intention is to run these events regularly. For more information see: www.malmesburyhub.org.uk

About MVCAP

We are a voluntary group working to take community aspirations and turn them into reality. Membership is open to everybody living and working in the Malmesbury Community Area. If you want to make a difference to your local community why not join us? We have opportunities available for those who want to volunteer regularly or just occasionally.

For more information visit www.mvcap.org.uk or call 01666 390110

Report to	Malmesbury Area Board
Date of Meeting	9 May 2012
Title of Report	Malmesbury Community Issues Update

Purpose of Report

To provide an update about Community Issues and invite members of the Area Board to:

1. Note the progress of dealing with issues
2. Close 2 issues.
3. Refer 3 issues to Malmesbury Community Area Transport Group (CATG).

1. Background

- 1.1. At the time of writing (19 April 2012), 111 community issues have been received, of which 90 have been closed and 21 are in progress. There are currently no new requests.

Background documents used in the preparation of this report	Malmesbury community issues online at: http://www.wiltshire.gov.uk/communityandliving/areaboards.htm
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2. Main Considerations & Officer Recommendations

2.1. Closure of Issues

- 2.1.1. The area board are invited to close 2 issues (emboldened in Appendix 1).
- 2.1.2. **Issue 2066 – Lighting failures on Filands estate, Malmesbury.** This matter has now been resolved by Persimmon Homes who remain responsible for the development.
- 2.1.3. **Issue 1226 - Enable car parking on grass on corner of Burnham/Hudson Road** – Conversion is likely to be problematic as the land used to be a former church yard. Should the town council wish to pursue this matter, costs would fall to the Town Council.

2.2. Referral to the Community Area Transport Group (CATG)

- 2.2.1. **Issues 2268, 2236 and 2232** – regarding speeding and HGVs in Leigh have been referred to the Malmesbury CATG. This was agreed at the 7 March 2012 area board (but not contained in the March issues report).
- 2.2.2. All issues being dealt with by CATG are written in italics in Appendix 1.

3. Environmental & Community Implications

- 3.1. Addressing community issues contribute to the improvement of community wellbeing in the area, the extent and specifics of which will be dependent upon the individual issue.

4. Financial Implications

- 4.1. There are no specific financial implications related to this report.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1 The opportunity to raise Community Issues enables individuals, voluntary and community groups, town and parish councils an equal opportunity to identify and seek assistance to address problematic issues.

Appendices:	Appendix 1 Malmesbury Area Board Community Issues – 9 May 2012 Update
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk
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Malmesbury Area Board Issues – 9 May 2012 Update

ID	Category	Division	Summary of Issue	Status
655	Car Parking	Malmesbury	St Josephs seek parking permits for Cross Hayes	Cabinet Representative for Highways and Transport attended the Malmesbury area board on 29 June 2011. In respect to this issue he said there were currently two schemes in place in the county in Chippenham and Corsham. Their success would be analysed and a policy created by the end of the year. If the Area Board wished, a consultation could then be proposed.
1074	Car Parking	Malmesbury	Access to car parking by Glovers Courts residents	Malmesbury town council are currently being formerly consulted on this matter.
1226	Car Parking	Malmesbury	Enable car parking on grass on corner of Burnham/Hudson Road	This issue was discussed at the 29 June 2011 Malmesbury area board. It was agreed that the request to convert the grass area into residents overspill parking could be costly and problematic due to the land being the site of a former church yard. Any costs would fall to the Town Council and/or the Residents' Association. The decision of the area board was that Councillor Killane would take forward the issue of overspill parking at Hudson Road with the Town Council.
1783	Car Parking	Minety	<i>Parking problems at Hillside, Leigh</i>	<i>Malmesbury Community Area Transport group discussed this issue on 17 April 2012. It was agreed that another site visit should be arranged with representatives of Wiltshire council, the parish council and Westlea Housing Association attending.</i>
2088	Car Parking	Malmesbury	Parking - Cross Hayes, Malmesbury	The Town Council have been consulted and the matter has now been forwarded to Wiltshire council officers for clarification and an update.
2172	Car Parking	Malmesbury	Parking in Cross Hayes by Hyams garage	Meetings have taken place to agree the best approach to this matter
562	Highways	Malmesbury	<i>Crossing needed on Tetbury Hill Road near Filands.</i>	<i>The area board on 7 March 2012 allocated £5,000 from the area board budget to the Malmesbury Community Area Transport Group to enable them to consider widening the refuge, improve signage, use of tactile pavements and bollards to improve road safety on Tetbury Hill near to Filands.</i>
1608	Highways	Brinkworth	<i>Speeding vehicles and HGVs on Wood Lane Brinkworth</i>	<i>Requested update about freight survey work. Query whether it is a CATG project</i>
1808	Highways	Malmesbury	Improve visibility of speed bumps in Station Road car park	It has been agreed that this work will be done as part of routine maintenance and has been added to the list. This is however not a guarantee that the work will be completed this year as the maintenance list is a long one.
1863	Highways	Malmesbury	Car blocking dropped kerbs in	The matter was discussed at the 17 April Community Area Transport Group. Highways

			Malmesbury	colleagues confirmed that white bars markings would be installed in the next month.
1895	Highways	Minety	Speeding in Minety on B4040	<i>Metro count requests have been received and are currently being processed. The Community Area Transport Group (CATG) who met on 17 April 2012 were of the opinion that a SID should be allocated to one of the Minety sites should the metro count results indicate it eligible. The recommendations of the CATG will be approved by the area board on 9 May 2012.</i>
1948	Highways	Malmesbury	Persistent speeding through Startley	<i>Community Area Transport Group (CATG) met on 17 April 2012 when they considered plans for signing, lining, re-surfacing and gateways. Total cost approx £10,000. This could be undertaken as one scheme or phased over two years. The parish council have been asked to consider these options and report back to the 12 June CATG meeting</i>
1955	Highways	Minety	Lack of and poor condition of pavements in Minety	<i>This issue was considered at the 17 April 2012 Community Area Transport Group (CATG) A site visit had taken place. Continuation of the north east side pavement was possible, although there were engineering problems as it would run in front of houses. A rough estimate was £15,000+. This might be a possible project for a substantive CATG bid. Details will be provided to Minety Parish council with a request to consult immediately to allow the results to be ready for 12 June CATG meeting (deadline for consideration of 2012 substantive bids). The footway on the south west side was, in places in poor condition and would be added to the list of potential sites for future footway maintenance.</i>
2070	Highways	Malmesbury	Vehicular access to Malmesbury Primary Health Care Centre	<i>The Community Area Transport Group (CATG) considered this issue on 17 April 2012. The entrance appears to have been built according to the design. It is accepted however that it can be awkward for large incoming vehicles when drivers are exiting and turning right. Agreed would request that the area board approve refreshing the white lines at junction to ensure vehicles are encouraged to take up a nearside position when exiting.</i>
2092	Highways	Brinkworth	Speeding in Startley	<i>Community Area Transport Group (CATG) met on 17 April 2012 when they considered plans for signing, lining, re-surfacing and gateways. Total cost approx £10,000. This could be undertaken as one scheme or phased over two years. The parish council have been asked to consider these options and report back to the 12 June CATG meeting</i>
2232	Highways	Minety	Speed, road safety concerns and HGV in Leigh	<i>The issue has been forwarded to officers who deal with freight transport routes for comment. The Community Area Transport Group (CATG) considered speeding issues when they met on 17 April 2012. A review of speeds along the B4040 was considered in 2008/9. The results were sent to the parish council with a request to them to respond if they were not happy. No response was received and the current speed of 40mph was retained. The parish council considered this was a reasonable enforceable speed. A report from the Leigh Community</i>

				<i>Speed Watch group had been considered. There was a lack of footway on the south side of 200m from Swan Lane to the public house. To provide a footway would cost in the region of £30,000. Signage was also poor – there was a need to alert vehicles before the bend of the 40mph speed limit they were about to enter. Gateway, warning signs, roundels and repeater signs were suggested as options for the parish council to consider which could reduce speeding in the village. A formal response was to be sent to the Leigh Speedwatch group and the parish council with options to address speeding issues. Local consultation would be required by the parish council and the results brought back to a future CATG. The parish council also needed to consider the financial contribution available towards any scheme. It was noted that no formal request from Leigh parish council had been received for a Speed Indicator Device; however CATG recommended that it should be allocated one.</i>
2236	Highways	Minety	Concern about speed and HGVs on B4040 in Leigh	<i>The issue has been forwarded to officers who deal with freight transport routes for comment. The Community Area Transport Group (CATG) considered speeding issues when they met on 17 April 2012. A review of speeds along the B4040 was considered in 2008/9. The results were sent to the parish council with a request to them to respond if they were not happy. No response was received and the current speed of 40mph was retained. The parish council considered this was a reasonable enforceable speed. A report from the Leigh Community Speed Watch group had been considered. There was a lack of footway on the south side of 200m from Swan Lane to the public house. To provide a footway would cost in the region of £30,000. Signage was also poor – there was a need to alert vehicles before the bend of the 40mph speed limit they were about to enter. Gateway, warning signs, roundels and repeater signs were suggested as options for the parish council to consider which could reduce speeding in the village. A formal response was to be sent to the Leigh Speedwatch group and the parish council with options to address speeding issues. Local consultation would be required by the parish council and the results brought back to a future CATG. The parish council also needed to consider the financial contribution available towards any scheme. It was noted that no formal request from Leigh parish council had been received for a Speed Indicator Device; however CATG recommended that it should be allocated one.</i>
2268	Highways	Minety	Concern about speed and HGV on B4040 in Leigh	<i>The issue has been forwarded to officers who deal with freight transport routes for comment. The Community Area Transport Group (CATG) considered speeding issues when they met on 17 April 2012. A review of speeds along the B4040 was considered in 2008/9. The results were sent to the parish council with a request to them to respond if they were not happy. No response was received and the current speed of 40mph was retained. The parish council considered this was a reasonable enforceable speed. A report from the Leigh Community Speed Watch group had been considered. There was a lack of footway on the south side of 200m from Swan Lane to the public house. To provide a footway would cost in the region of £30,000. Signage was also poor – there was a need to alert vehicles before the bend of the</i>

				<i>40mph speed limit they were about to enter. Gateway, warning signs, roundels and repeater signs were suggested as options for the parish council to consider which could reduce speeding in the village. A formal response was to be sent to the Leigh Speedwatch group and the parish council with options to address speeding issues. Local consultation would be required by the parish council and the results brought back to a future CATG. The parish council also needed to consider the financial contribution available towards any scheme. It was noted that no formal request from Leigh parish council had been received for a Speed Indicator Device; however CATG recommended that it should be allocated one.</i>
2066	Planning	Malmesbury	Lighting failures on Filands estate, Malmesbury	Remedial work on the street lighting was programmed to be commenced at the beginning of January 2012. It is understood from the resident who raised the matter that the lights are now working. this issues will be recommended for closure at the May 2012 area board
1896	Transport	Minety	HGV damage to bridge by Vale of White Horse Inn, Minety	Following concern in March 2012. To report bridge strikes contact a 24 hour Network Rail phone number 01793 521132. When telephoning it would greatly assist them if you quoted the bridge reference number which is SWM 85m 36ch. Network Rail put signs on their vulnerable bridges. Wiltshire council will request to Network Rail that they put a sign up at Minety.
2131	Waste	Malmesbury	Shrubs or fence required round recycling bins in Station yard	Lids need to remain unlocked to encourage those disposing of large cardboard containers to place these in the containers rather than leaving these loose alongside the bins. Plastic bottle and cardboard wheeled bins are emptied 7 days a week to avoid unsightly accumulations of materials left there for recycling and the council believe the containers are fit for purpose and are used successfully at a number of locations across the county. At present a Wiltshire Council officer (litter picking) visits the site daily, as does a town council member of staff (maintenance/litter picking) so the site is well monitored. The bins and frequency of servicing suggests that the matter should be reasonably contained, however a review of all sites are currently underway and further information will be provided as it becomes available.

Report to	Malmesbury Area Board
Date of Meeting	9 May 2012
Title of Report	Local Transport Plan – Small Scale Transport and Highway Improvement Schemes

Purpose of Report

To ask the area board to consider and approve the recommendations from the Malmesbury Community Area Transport Group (CATG) outlined in this report.

1. Background

- 1.1. In 2012/2013 the 18 Area Boards were again allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small scale transport schemes to be progressed in their community areas. Malmesbury area board was allocated £13,360.
- 1.2. A balance of £2,700 was carried forward from last year, together with a contribution of £10,000 from the Area Board's 2011/12 budget, giving a total of **£26,060** for 2012/13.
- 1.3. This funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.
- 1.4. Malmesbury area board agreed to the establishment of a Community Area Transport Group (CATG) to consider issues /schemes with the support of highways officers and make recommendations to the area board.
- 1.5. The means by which the public and parishes can identify issues for consideration to the Malmesbury CATG is primarily via the [area board community issues process](#)
- 1.6. The current membership of the Malmesbury CATG comprises of Malmesbury area board councillors and a nominated representative from each division (see table below).

Division	Area Board councillor	Nominated representatives
Malmesbury	Simon Killane	Catherine Doody
Sherston	John Thomson	Martin Rea
Brinkworth	Toby Sturgis	Ellen Blacker
Minety	Carole Soden	John Marsh

- 1.7. Representatives from parish councils are welcome to attend meetings where there are issues under discussion relevant to their community.
- 1.8. Malmesbury CATG last met on 17 April 2012 and will next meet on 12 June 2012.
- 1.9. Malmesbury CATG minutes are available from the [Malmesbury area board pages](#) of the council's website to enable information to be readily available to parish/town councils and the wider community.

2. Recommendations from CATG

- 2.1. Recommendations from Malmesbury CATG are contained in Appendix 1, the action notes of their 17 April 2012 meeting.
- 2.2. Speed Indicators Devices (SIDs) has already been forwarded by the Community Area Manager to the Road Safety Team (under delegated authority) – see Appendix 1 for details.
- 2.3. A list of ‘C’ class roads within the Malmesbury Community Area were presented to the CATG at its 17th April meeting. Each Route was ranked in order of its collision rating per km and group were invited to select two for speed limit assessment in 2012-13 with a third as a reserve. In this instance the group agreed to select the top three ranked routes, these being the C70, the C1 and the C85 (reserve).

3. Environmental & Community Implications

- 3.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. All decisions must fall within the funding allocated to Malmesbury Area Board.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. The schemes recommended to the area board will improve road safety for all users of the highway.

Appendices	Appendix 1 – Malmesbury Community Area Transport (CATG) Action Notes for 17 April 2012
Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile: 07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk

Appendix 1
NOTES & ACTIONS

Action Notes - Malmesbury Community Area Transport Group (CATG) Meeting 17 April 2012

	Item	Notes	Action
	Attendance	Councillors John Thomson, Toby Sturgis & Simon Killane, Martin Rea (Vice Chairman Sherston PC and M&VCAP), Catherine Doody (Malmesbury TC), Ellen Blacker (Dauntsey PC), Fiona Rivers (Startley), Melvyn Hourigan (Startley), Roger Budgen (St Paul Malmesbury Without PC), Roger Baker (Leigh PC), Malcolm Beaven, Spencer Drinkwater Martin Rose & Miranda Gilmour	
	Apologies	Cllrs Carole Soden, John Marsh (Ashton Keynes PC), Sid Jevons and Paul Worthen (Great Somerford PC), Michael Bromley-Gardner and Tony Hynes (Charlton PC)	
1	Review of 2011/12 Schemes	Dauntsey scheme had been completed. North End Ashton Keynes had been completed apart from the high friction surface which was about to be put down. The White Hart scheme at Ashton Keynes was complete apart from fitting an electrical connector	
2	Budget	The 2011/12 balance was £2,700. Malmesbury area board allocated £10,000 from their 2011/12 budget on 7 March 2012 towards pedestrian safety in Sherston and Tetbury Hill, Malmesbury. The CATG budget for 2012/13 is £13,360. Total CATG budget for 2012/13 = £26,060	All
3	Parish Council contributions 2011/12	It was agreed that some indication of the contribution looks for from town/parish councils would be helpful. It was agreed that CATG would look for 25%, and where a bit more could be offered to enable fast tracking.	All including town/parish councils to note
4	Update on CATG schemes		
	Footpath (from Broadfields Farm entrance to Dauntsey Road) Great Somerford	Parish council do not view this route as a local priority for funding. As funding from S106 was only a part contribution and CATG did not consider it a priority either - agreed not to pursue	Miranda to remove from list
	Tetbury Hill near Filands homes, Malmesbury . Consideration of pedestrian safety to cross road	£5,000 was awarded from the area board on 7 March area board to this scheme	Martin Rose , Principal Highway Engineer to work up scheme for 12 June CATG

Appendix 1
NOTES & ACTIONS

Action Notes - Malmesbury Community Area Transport Group (CATG) Meeting 17 April 2012

	Pedestrian safety in Sherston High Street	£5,000 was awarded from the area board on 7 March area board to this scheme. Local consultation been undertaken. Martin suggested than rather a phased scheme that a mini enhancement scheme should be considered taking in the area from the Old School/Post Office to the Rattlebone. CATG might consider this for a substantive bid. The whole project might cost £30,000. CATG could contribute £5,000 and perhaps Sherston parish council £10,000.	Martin Rose to send plans for substantive scheme to the parish council. Parish council (Martin Rea) to consult on the whole scheme and consider financial contribution. CATG to consider at 12 June CATG
	Wood Lane, Brinkworth HGV/Speed	CATG considered this largely to be a freight issue	Miranda to check whether this site was on the list for further consideration
Page 46	Barley Close and Parliament Row, Malmesbury - cars blocking dropped kerbs	White bars agreed at the April meeting were still to be installed	Malcolm Beaven , Area highways Engineer
	B4040 Speeding Minety	Coroner's report has been received but there were not recommendations for Wiltshire Council to address. CATG had agreed to work last year and this was being finalised	Martin to check when road marking have been completed
	Persistent speeding through Startley, Great Somerford	Local meeting has taken place and CATG considered plans for signing, lining, re-surfacing and gateways. Total cost approx £10,000. This could be undertaken as one scheme or phased over two years. Consultation in Startley had already been undertaken. The Startley Resident's Association had agreed to contribute a modest contribution towards this scheme	Melvyn Hourigan to take this to the parish council to consider scheme and funding available (see item 1)

Appendix 1
NOTES & ACTIONS

Action Notes - Malmesbury Community Area Transport Group (CATG) Meeting 17 April 2012

Page 47	<p>Lack of pavements in Silver Street, Minety</p>	<p>A site visit had taken place. Continuation of the north east side pavement was possible, although there were engineering problems as it would run in front of houses. A rough estimate was £15,000+. This would be a possible project for a substantive CATG bid.</p> <p>The footway on the south west side was, in places, in poor condition and could be put on the highways wish list.</p> <p>Concern expressed about developers responsibilities for making good pavements.</p>	<p>Martin to provide Minety Parish council with details and ask them (Graham Thorne) to consult immediately to allow the results to be ready for 12 June CATG meeting (deadline for consideration of 2012 substantive bids)</p> <p>Malcolm Beaven to ensure Silver Street is added to list of potential sites for footway maintenance</p> <p>Cllr Toby Sturgis to discuss with Cllr Tonge</p>
	<p>Parking congestion at Hillside, Leigh</p>	<p>Cllr Sturgis and Martin had visited. There were too many vehicles fighting for space, including trucks and vans. Vehicles are parked poorly on kerbs, grass and grasscrete. If re-surfaced and white lined the grasscrete area it would provide 3 extra spaces at a minimum cost of £10,000. There are 24 dwellings at Hillside the majority owned by Westlea and a few (8) privately owned. There are garages owned by Westlea, but few are used and several caravans are parked in this area. Could businesses be forced to park elsewhere?</p> <p>Toby agreed to meet Westlea at the site</p> <p>Consider inviting Westlea rep to 12 June CATG</p>	<p>Toby Sturgis (Susan Wingrave) to contact Jan Morse at Westlea email: Jan.Morse@greensquaregroup.com To set up a meeting between Toby, Jan and Roger Baker (Chairman of Leigh PC) on-site before 12 June CATG</p> <p>Miranda to invite Westlea rep</p>

Action Notes - Malmesbury Community Area Transport Group (CATG) Meeting 17 April 2012

	<p>Vehicular access to Malmesbury Primary Care Centre</p>	<p>The entrance appears to have been built according to the design. Accept that it can be awkward for large incoming vehicles when drivers are exiting and turning right.</p> <p>Local people had heard that the road was shortly to be resurfaced and this work could be completed at the same time</p>	<p>Martin to arrange for refresh of white lines at junction to ensure vehicles are encouraged to take up a nearside position when exiting.</p> <p>Malcolm to investigate and liaise with Martin</p>
<p>Page 48</p>	<p>Speeding problems in Leigh on B4040</p>	<p>The review of speeds along the road was considered in 2008/9. The results were sent to the parish council with a request to them to respond if they were not happy. No response was received and the current speed of 40mph was retained. The parish council considered this was a reasonable enforceable speed. The report from the Community Speed watch team had been considered. There was a lack of footway on the south side of 200m from Swan Lane to the public house. To provide a footway would cost in the region of £30,000. Signage was poor – there was a need to alert vehicles before the bend of the 40mph speed limit they were about to enter (from 50mph), especially as it was generally recognised that the 50mph between Malmesbury and Cricklade was poorly adhered to.</p> <p>Suggest a similar treatment to Startley with gates, warning signs, roundels and repeater signs. The parish council was concerned about too many signs and thought road marking might be preferable. Approximate cost £10,000.</p>	<p>Martin Rose to respond to Leigh Speed watch report (and copy in Roger Baker from Leigh PC) The report will include a package of measures suggestion for potential improvements measures within the current 40mph limit. Roger Baker to consult with the community about options before 12 June CATG. Parish council also to consider financial contribution and possible phasing of work (see 1)</p>
<p>5</p>	<p>Speed Indicator Devices (SIDs)</p>	<p>CATG agreed SID sites based on criteria including metro count data provided by the Road Safety Team. Sites were as follows:</p> <ol style="list-style-type: none"> 1. High Street Startley 2. Tetbury Road (between Noah's Ark Nursery and Vancelettes Farm), Sherston 3. Somerford Keynes Road (between Wick Road traffic island and Oaksey golf course), Oaksey 4. 50m uphill from the junction of B4040 and Vicarage Lane, Charlton 5. The Green, Dauntsey junction with Middle Green 6. 1 site in Brinkworth (3 sites currently being checked by Roads safety 	<p>Miranda to forward to the Road Safety Team for implementation (under delegated authority) and inform Malmesbury area board on 9 May</p>

Action Notes - Malmesbury Community Area Transport Group (CATG) Meeting 17 April 2012

		<p>Team)</p> <p>7. 1 site in Minety ((3 sites currently being checked by Roads safety Team)</p> <p>8. B4040 Malmesbury Road, Leigh (old SID site)</p> <p>9. Tetbury Hill, Malmesbury (old SID site)</p>	
6	C Class and Unclassified Roads Review	<p>CATG were requested to identify 2 roads (+ 1 reserve) for review. CATG considered the list provided which identified the roads in priority linked to collision rates. It was agreed that the three roads from the top of the list should be considered: Routes C70 and C1 with C85 as reserve</p>	Martin to action
5	Next Meeting	<p>Tuesday 12 June 2012 at 6pm in Malmesbury Library (unless otherwise indicated).</p>	To be noted by all CATG members and parish councils (should there be items which they wish to attend for)

Report to	Malmesbury Area Board
Date of Meeting	9 May 2012
Title of Report	Area Board Funding

Purpose of Report

To provide the area board with:

1. A review of area board funding allocated in 2011/2012
2. Information about the area board budget for 2012/2013 and the range of grant funding available.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Malmesbury Area Board has been allocated a 2012/2013 budget of **£40,593** for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling

gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.

- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. On 10 November 2010, Malmesbury area board approved that the Community Area Manager be given delegated authority (made in consultation with area board members) of up to £500 per decision and that expenditure should be reported to the next area board. This will enable time critical matters to be dealt with, which on occasion may include Small Grants.

- 1.17. A budget ring-fenced of £4,059 to address youth projects will be made available in the coming year. The balance of the 2011/2012 is £870, resulting in a budget of **£4,929** for 2012/2013. How this budget will be allocated will be the decision of the area board and is separate from the grants.
- 1.18. The area board has a Community Area Transport Group (CATG) budget; details of which will be found in the CATG report elsewhere on the agenda.

<p>Background documents used in the preparation of this report</p>	<p>Area Board Grant Guidance 2012/13. Report and Appendices for delegated decision by Deputy Leader and Cabinet Member for Adult Care, Communities and Housing</p>
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2. Main Considerations

- 2.1. Malmesbury Area Board has been allocated a 2012/2013 budget of **£40,593** that may be allocated through Community Area Grants, Small Grants, Area Board/Councillor Led Initiatives and core funding for Malmesbury and Villages Community Area Partnership.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2012/2013 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are 5 funding rounds remaining during 2012/13. Deadlines for receipt of funding applications are as follows:
- 25 May 2012 for consideration on 4 July 2012
 - 20 July 2012 for consideration on 5 September 2012
 - 21 September 2012 for consideration on 7 November 2012
 - 25 November 2012 for consideration on 16 January 2013
 - 25 January 2013 for consideration on 6 March 2013
- 2.5. In 2011/12 area board grant funding was allocated to a wide range of community activities and projects; the detail of which is outlined in Appendix 1. In addition £5,130 was allocated to youth related projects.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. There are no financial implications related to this report, however all awards must fall within the budget allocated to the Malmesbury Area Board.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

- 8.1. To note the allocation of Malmesbury area board in 2011/2012
- 8.2. To note the information about the Malmesbury area board budget for 2012/2013 and the range of funding available.

Appendices	Appendix 1 Area Board Grant distribution 2011/12 (excluding youth budget)
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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Area Board Grant Distribution 2011/12 (excluding youth budget)

Project	Organisation	Amount	Date	Evaluation
Partnership Funding	Malmesbury & Village CAP	8,119.00	00/00/00	N/A
Malmesbury Kite Festival	Malmesbury Kite Festival	500.00	29/06/11	N
Crudwell Pre-School	Outdoor Sensory Play Area	1,890.00	29/06/11	N
Gates/Fences etc at Fosse Way, Whitewells, Easton Grey	Area Board Councillors	4,386.00	29/06/11	N
Refurbishment of Village Hall	Minety Village Hall	840.00	07/09/11	N
National Childbirth Trust Malmesbury Branch	National Childbirth Trust Malmesbury Branch	0.00		N
Replace Boiler in Bowls & Social Club	Malmesbury Bowls and Social Club	1,495.00	07/09/11	Y
Further improvements to playground	Luckington Childrens Playground Charity	3,959.00	07/09/11	N
To stop indiscriminate parking in the 7 bays in the road into Glovers Court which at times restrict access into Glovers Court	Area Board Councillors	2,000.00		N/A
Krazy Kings Club Room	The King's Day Nursery School	999.00	18/01/12	N
Celia Rose Brenner Memorial	Lea Community Group	4,653.00	09/11/11	N
Marquee for Queen's Diamond Jubilee in Salisbury	Area Board Councillors	3,500.00	07/12/11	N/A
Repairs to Footpath	All Saints Church Oaksey PCC	1,982.00	18/01/12	N
Willow Lantern Pageant 2012	Cotswold Water Park Trust	879.00	18/01/12	Y
Improvements to White Lion Park	White Lion Recreation Association	3,581.00	07/03/12	N
2 x CATG Projects (transfer)	Area Board Councillors	10,000.00	07/03/12	N/A

